



## Memorandum

Date: March 24, 2017

To: West Linn City Council, Staff and Readers

From: Eileen Stein, City Manager

Subject: City Manager's Weekly Report for March 24, 2017

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### Schedule

- The Council's inaugural Town Hall is scheduled for 7 p.m. on March 30 at the Adult Community Center. Courtney has been receiving ideas from citizens on what they'd like to hear about and will send that list out soon.
- The NW Regional City Manager's Conference is coming up, April 11-14, at the Inn at the Mountain in Welches. I plan to attend this conference.
- The April 17 work session will include a discussion of the City's legal services and the review of a ballot title and language for a measure to approve the Hwy 43 project due to the impact of the project on park and open space for right of way.

### Information Items

- Arts Commission Focus Group. An informal, citizen based focus group to guide the Arts Commission conversation is scheduled for April 5<sup>th</sup> at 4 p.m. at City Hall. Citizens who expressed interest in the Commission were invited to attend and provide on input on what they think the purpose should be.
- Surplus Property Task Force Report. Three proposals were received and reviewed by the Surplus Properties Task Force. The report is ready for review by the City Council and needs to be scheduled for a future work session.
- McLarty House Demolition. This week the Sally McLarty house was removed. This opens up the ability of the property to be cleaned up. Bolton NA has offered to help.
- View Drive Easement. We are coming close to a settlement on the matter of the View Drive driveway, easement and code enforcement matter.
- Budget for 2017-19 Biennium. This has been dominating my attention for the past couple of weeks. I am very pleased with our Interim Finance Director and the budget we are pulling together, our target for release of the budget is April 14<sup>th</sup> with the first Budget Committee meeting scheduled for April 25<sup>th</sup>. The proposed budget will be presented in a modest manner, three ring binder rather than a printed, spiral bound booklet.
- Robinwood Station CUP. I appreciate everyone's patience as we've gotten other priorities taken care of. This matter will be taken up soon.

- Citizen Advisory Group Staffing. We have been doing some shuffling of staff assignments. Dylan will staff the Sustainability Advisory Committee, Courtney the new Arts Commission and CDC will handle the Committee for Citizen Involvement.